

The Coordinating Council has various committees in which all A.A. members are encouraged to participate.

- ◆ **Business Committee.** Oversees and directs the activities of Central Office, provides financial management, prepares operating budget, supervises paid staff, maintains the 12<sup>th</sup> Step Phone list, oversees meeting schedule production.
- ◆ **Program Committee.** Arranges events i.e.: Annual Anniversary in November and Annual Founder's Day Picnic in June.
- ◆ **Public Information Committee.** Furnishes speakers for non-A.A. events, operates a booth at the Del Mar fair, consults with the media.
- ◆ **"Coordinator" Newsletter Committee:** Publishes the "Coordinator" newsletter monthly, writes and/or solicits articles for publication, types, prints, folds and mails newsletter.
- ◆ **After Hours Phone Committee:** Recruits and coordinates Group volunteers for after hours phones. (9 pm to 9 am + Sunday daytime)
- ◆ **Orientation and Guidelines Committee.** Orient new Coordinators; facilitate maintenance of Coordinating Council guidelines.
- ◆ **Coordinator Outreach Committee.** Visits groups without Intergroup Coordinators, inviting them to come participate in the fun of being of service

**COORDINATING  
COUNCIL  
OF  
ALCOHOLICS  
ANONYMOUS IN  
SAN DIEGO COUNTY**

**MEETS ON THE  
SECOND THURSDAY OF  
EVERY MONTH**

**At Church:  
Krause Cove Bldg  
2111 Camino Del Rio South  
Mission Valley 92108**

**New Coordinators @ 6:30 pm  
Council Meeting @ 7:30 pm**

**San Diego Central Office  
7075-B Mission Gorge Rd  
San Diego, CA 92120  
Phone: (619) 265-8762  
Fax: (619) 265-2954**

**Email: [sdaaco@aol.com](mailto:sdaaco@aol.com)  
Web Site: [aasandiego.org](http://aasandiego.org)**

**BEING A  
COORDINATOR**

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***THE THIRD LEGACY  
IN ACTION***

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***Service***

## The Role of a Coordinator

Serving as a Coordinator offers you a rewarding opportunity to share in A.A.'s Third Legacy – Service. The Coordinating Council of Alcoholics Anonymous in San Diego County is our local intergroup association. The purpose of the intergroup association is to help the member groups to carry the message of AA in full accord with the 12 Steps, Tradition and Concepts of Alcoholics Anonymous. Each individual group in San Diego County is entitled to representation on this council. The representative or delegate chosen by the individual group is known as a Coordinator. The Coordinator is a member of the Coordinating Council.

### The Coordinator:

- ◆ Attends Coordinating Council meetings.
- ◆ Reports on actions and plans of the Council to the group.
- ◆ Brings any group issues that effect A.A. as a whole to Council.
- ◆ Solicits and reports group conscience on issues before the Council.
- ◆ Votes in the election of officers and members of standing committees. Also votes, for his or her group's conscience, on issues before the Council requiring a vote.

## What can I do to become a better trusted servant of my group and AA as a whole?

### Attend Coordinating Council Regularly

Attendance at intergroup meetings is important so that each group has a voice in reviewing the activities of all the committees and approving actions. The monthly Coordinating Council meeting is also attended by officers and committee chairpersons. If the meetings are to be effective, they should be well attended. Encourage other groups in your area to attend.

### Ask Questions

Sometimes the pressures of time and our zeal to get things done cause us to move too quickly. If you don't get answers to things your group members want to know, it is your privilege to ask questions and be heard. Problems in a group, as they pertain to AA, as a whole, are your concern also. You can help to see that the 12 Traditions and the 12 Concepts are adhered to in your group. **Each and every group representative has a vital role to play in this process.**

### Keep Your Group Informed

Arrange with your group secretary for a few minutes at each group business meeting to keep members informed about what is happening at the Coordinating Council and AA as a whole.

## Update Your Group's Information

Make sure that the details of your group's meeting (days, times, locations, etc.) are accurate in the meeting schedule. Be sure to notify the office of changes in the names, addresses and phone numbers of your group secretary and/or Coordinator.

Encourage members of your group to become readers of our newsletter "The San Diego AA Coordinator". There is always a need for news about your group and articles of interest about your group's activities. Ask your group members to write about their experiences with the Steps and Traditions of the AA program for publication.

### Encourage Service

Encourage home group members to assist in our primary purpose of "carrying the message" to the suffering alcoholic. Some of the activities we utilize to pass it on include:

- a) Being on the 12<sup>th</sup> Step list to take calls from people who want to get sober.
- b) Answering the phones at Central Office.
- c) Representing AA as a Public Information speaker in schools, fairs, etc.

### Visit Central Office

Drop in. Introduce yourself. Have a cup of coffee. Chat with the phone volunteer or staff member. Listen to the calls that come in and how the volunteer handles them. Watch the people who come through the front door. Note the variety and number of requests. This is the "heart line," that first contact for newcomers; the point of new beginnings and directions; the information center for people in the fellowship.