

## **CALL FORWARDING INSTRUCTIONS**

**Group Leaders: Email [sdaaco@aol.com](mailto:sdaaco@aol.com) your group's sign-up sheet including your volunteers' names, shift times, and phone numbers at least 24 hours in advance of your first shift.**

**Calls will be automatically forwarded to each volunteer and taken off of call forwarding at 9:00 am the following day.**

**Thanks for your service!**

**If there is a problem, use the After-Hours Phone Board for Emergency phone #'s.**

- 1<sup>st</sup> Call Group Coordinator.**
- 2<sup>nd</sup> Call After-Hours Section Leader.**
- 3<sup>rd</sup> Call After-Hours Chairperson.**
- 4<sup>th</sup> Call Central Office Manager.**

**THE FELLOWSHIP AND THE ALCOHOLIC SEEKING HELP THANK  
YOU!!!!**